

Harvard Energy Advisory Committee

Meeting June 9, 2010 7:30 -8:30 PM Children's Room, Old Library, Harvard, MA

Final Minutes and Action Items

Attendees: Eric Broadbent, Brian Smith, Rene Roy, Brian Harrington, Forrest Hodgkins

Schedule of Next Meeting: 7:30 PM Wed June 23, 2010
Old Library – Main Floor, Children's Room on right

Action / Topic	Meeting Discussion / Status
Approve the minutes of May 26, 2010.	Approved
Energy Retrofit Projects	
1. School Upgrades a. Action: Review incentives with National Grid and develop plan for project implementation. B. Smith	No resolution yet. Discussed with Peter Russo of National Grid about higher incentives and financing.
2. Town Building Lighting a. Action: Determine scope of project to be authorized when funding available in July. – B. Smith	No update, funds avail after July 1.
3. Bromfield/HES Solar Panels 5.3 kW Action: Help create contract to purchase and install panels. – B. Blackwell	In process.
Energy Initiatives	
4. Green Communities – Stretch Code Forum a. Action: Prepare a plan for meeting the Green Community criteria and obtain BOS approval. - E. Broadbent b. Action – Request to use Devens for meeting criteria 1 and 2. Need to review with Mark Sylvia, VHB and Tim Clark. – E. Broadbent c. Action – Present the plan to Town committees (e.g., Planning Board, Capital Committee, Finance Committee, ZBA) to get support. - Various	4 GC Plan: a. Action: Draft plan. – E. Broadbent b. Action: Criteria 1, 2 Renewable Energy As-of-Right Siting and Expedite Permitting – prepare meeting with Tim Clark, DOER/VHB & Devens – E. Broadbent c. Action: Criteria 5 Stretch Code – Identify key allies and opponents (incl Harvard Local). Talk to schools and press. Plan second town forum. – E. Broadbent and B. Harrington d. Action – Present the plan to Town committees (e.g., Planning Board, Capital Committee, Finance Committee, ZBA) to get support. – Various e. Action – Prepare Package of Green Communities info to use to consistently communicate program. – E. Broadbent f. Action – Criteria 3 & 4 Baseline and Vehicle Inventory and Overall Project Plan – B. Smith
5. Monitoring Research a. Action: Prepare plan for Town Hall monitoring demonstration.- D. Fay	No update
6. Town Energy Policy/Plan a. Action: Obtain feedback on Energy Policy. – B. Smith	No feedback received yet.
7. Action: Investigate energy audit of Bromfield House. – R, Roy	No update.